
Eastdale Little League

League ID# 431-08-06

Safety Plan

“Where the FUNdamentals Begin”

2019

REVISION HISTORY

Version	Date	Notes
1.0	2/16/16	Initial Release
2.0	11/14/16	Update for 2017 Season
3.0	2/20/17	Updated Training dates to include manager meetings
4.0	1/5/18	Update for 2018 Season
5.0	1/27/19	Update for 2019 Season
5.1	2/11/19	Approved for 2019; Removed Section Breaks; Added Pg #s

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1. INTRODUCTION

The purpose of the Eastdale Little League Safety Plan is to provide every child of Little League age the opportunity to play baseball or softball in the safest possible conditions. Although there are inherent risks of injury in the games, EDLL shall make every effort to minimize those risks through incorporation and annual renewal of this Safety Plan. As part of the annual Safety Plan renewal plan, the Safety Officer conducted a thorough walk through of the entire facility to observe the condition of the playing fields and the conditions of the common areas. There were no high risk issues identified and all issues identified were routine maintenance to be corrected by the field maintenance teams.

2. SAFETY PLAN DISTRIBUTION AND POSTING

The distribution and posting of the Safety Plan, at a minimum, shall be:

- Distributed to each Board Member;
- Distributed to all Managers of baseball and softball;
- Copied and secured on file in the EDLL Office (available upon request);
- Copied and housed in the Concession Stand;
- Published via the EDLL website –<http://www.edll.org>

3. KEY SAFETY OFFICIALS

3.1 SAFETY OFFICER

The EDLL Safety Officer is the direct link between the EDLL Board of Directors (BoD) and the managers, coaches, umpires, players, and any other third parties regarding safety matters. The Safety Officer is an elected member of the Board of Directors and is bound by the same rights and responsibilities of each elected member. The main responsibility of the Safety Officer is to develop, implement, and communicate the League's safety program to all league participants.

EDLL Safety Officer on file with Little League International:

Johnny F. Luévano

(505)7303740

jfluevano@gmail.com

The EDLL Safety Officer responsibilities shall include, but, are not limited to:

- Post and distribute any relevant Little League "A Safety Awareness Program"(ASAP) newsletters to team managers.
- Assist parents and individuals with insurance claims, between the insurance company and the parents/player.
- Maintain log of where accidents and injuries occur, to whom, in which division, at what times, and under what supervision.
- Inspect playing fields for potential safety hazards and notify appropriate individuals for necessary corrective action.

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- Make First Aid orientation available to managers and coaches prior to the start of the season.
 - Review, update and submit the Safety Plan and Registration Form annually.
 - Submit the 2019 Annual Little League Facility Survey.
 - Assure that First Aid Kits are included with equipment distribution for each team and are present at games/practice.
 - Act immediately to resolve unsafe or hazardous conditions.
 - Ensure player and volunteer registration data is submitted to Little League annually.

3.2 LEAGUE OFFICIALS

The EDLL BoD is committed to making Eastdale a safe place to play and learn the fundamentals of Little League baseball. All BoD members can assist a league member in any safety related questions or activities. The President, Vice President and Head Umpire are recommended point of contacts:

President: Jason Moore; 505-306-5488
VP: Kevin Hathaway; 505-238-
0014 Head Umpire: Jon Wolf;
505-259-8695

4. ACCIDENT REPORTING PROCEDURE

An incident that causes any player, manager, coach, umpire, or volunteer to receive medical treatment and/or first aid SHALL be reported to the Safety Officer and the President and Chief Operating Officer within 48 hours of the incident.

Any incident that resulted in a “near-miss”, where a player, manager, coach, umpire or volunteer might have been hurt shall also be reported. EDLL uses this report as a proactive tool to avoid future injuries.

The following procedure shall be followed:

- Contact the Safety Officer and President at a minimum – be prepared to provide the following minimum information:
 - The name, address and phone number of the individual(s) involved;
 - The name and phone number of the reporting manager/coach;
 - The date, time and location of the incident;
 - A detailed description of the incident;
 - The preliminary estimation of the extent of the injuries;
 - Verify the information, obtain any other information deemed necessary, and check on the status of the injured party
- An Incident/Injury Tracking Report shall be completed. The forms are in the EDLL Boardroom and are also available online at: <http://www.littleleague.org/learn/forms.html>. This form can be filled out by

any league member or board member reporting the injury. The form shall be given to the Safety Officer and President.

- The Safety Officer will complete the accident/insurance forms for submission, if required.

5. VOLUNTEER APPLICATIONS

All managers, coaches, board members and any other persons or volunteers, who provide services to the league and/or have repetitive access to or contact with players must complete a volunteer application form and provide a government-issued photo identification card for ID verification.

Annual background screenings must be completed prior to the applicant assuming his/her duties for the current season. Refusal to annually submit a fully completed "Little League Volunteer Application" must result in the immediate dismissal of the individual from the local league.

The BoD will complete the background screening process as dictated by Little League International. League members will be given an Approved Volunteer badge when the background screening has been successfully completed. League members are required to wear the badge at all times while engaging with players. (Alternatively, if wearing the badge is a safety hazard, the league member shall have the badge with them and be prepared to present it upon request). Failure to wear, or present, the Approved Volunteer badge will result in the league member being removed from engaging with the players.

6. TRAINING

6.1 MANAGER/COACH FUNDAMENTALS TRAINING

EDLL requires at least one Manager/Coach from each team to attend the Fundamentals Training every year prior to the start of the season. The purpose of the Fundamentals training includes, but is not limited to: hitting, fielding, throwing, pitching, etc. The Coaching Coordinator conducts this training with the support of experienced managers, board members and local high school and college coaches.

Training Date: Saturday February 23rd 9am – 12pm

6.2 FIRST AID TRAINING

EDLL requires at least one Manager and Coach from each team to attend First Aid training every year prior to the start of the season. Every Manager and Coach must attend this orientation once every three (3) years. Attendance is the responsibility of the team Manager and failure to attend will lead to, at least, a

one game suspension of the Manager, and a review of conduct by the EDLL BoD. A review of the League Safety Plan and EDLL expectations will be discussed. Licensed medical doctors, registered nurses and paramedics are not required to take this training due to their education and practice. However, EDLL encourages these professionals to attend and support the training of others.

Manager Meetings: February 11, 12, 13
@7pm

7. EQUIPMENT SAFETY

The equipment manager is a Board Member position at EDLL and a vital part of the overall safety plan. In addition to making sure all teams and players have the equipment needed, his/her responsibility includes the annual inspection of all equipment prior to being checked out to each team. The equipment manager(s) is/are:

Steve Kmatz (505)710-8486

The equipment manager is also the point of contact for managers and coaches who inspect and find equipment during the season that must be repaired or replaced. Equipment that must be replaced shall be destroyed so that it is unusable and a deterrent for members to try and use. Safety equipment utilized by Eastdale includes:

- Disengage-able bases on ALL fields
- Warning tracks on all fields
- Protective fence tops

8. FIRST AID KITS

Once handed out, First Aid Kits are the responsibility of the team Manager. They are to be present at all team practices and games. An additional First Aid Kit is located in the Concession Stand, and any first aid supplies can be replenished at the EDLL Board Room or by contacting the Safety Officer. Inspect your first aid kit and what it contains before it becomes necessary to use it. First Aid is the first care given to a victim. Know your limits when rendering care.

9. DAY-TO-DAY SAFETY

Safety does not end with the pre-season preparations and training. Safety is a “way of life” and shall be part of the day to day activities throughout the season. Safety is the responsibility of all members of Eastdale: Managers, Coaches, Umpires, Board Members and parents. Day to day responsibilities include, but are not limited to:

9.1 MANAGERS/COACHES SAFETY RESPONSIBILITY

- All managers and coaches are provided copies of the Little League Rulebook. Most Little League rules have some basis in safety. Managers/Coaches are responsible to make sure that rules are followed.
- Walk playing field, inspecting for hazards, prior to use (practices and games). Notify the field manager(s) of any issues.
- Check equipment before each game. Hazardous equipment shall not be used and given to the Equipment Manager for disposal.
- Each manager, coach, team parent and player shall use proper reasoning and care to prevent injuries to him/her and others
- Only league-approved managers and/or coaches are allowed to practice teams.
- Only players, managers, coaches, umpires and team parent are allowed on the playing field or in the dugout during games.
- All pre-game warm-ups should be performed within the confines of the playing field/facility.
- The condition of equipment shall be inspected regularly by the manager and coaches.
- No games or practices are to be held when weather or field conditions are poor, particularly when lighting is inadequate.
- Team equipment is to be stored within the team dugout or behind screens, and not within the area defined as “in play.”
- No medication will be taken at a practice or game unless administered directly by the child’s parents.
- No one is allowed to play baseball with open wounds. Wounds should be treated and properly covered.
- Be aware of any medical problems or allergies pertaining to your players; determine from the parent on how to detect or deal with any condition.
- Coaches are not allowed to catch pitchers (Rule 3.09); this includes standing at the backstop during practice
- Batters must wear Little League approved protective helmets during batting practice and games while batting and when on base.
- Head first slides are not permitted except when a runner is returning to a base.
- At no time will horseplay be permitted in the dugout or on the field.
- All male players will wear athletic supporters or cups during practice and games.
- Male catchers must wear a metal, fiber or plastic type cup and a long-model chest protector.
- Female catchers must wear long or short model chest protector.
- All catchers must wear a facemask, throat guard, shin guards and chest protector when catching. A catcher must wear their mask while warming up pitchers.
- Players will not wear watches, rings, pins, or other metallic items during practice or games.
- Managers/Coaches will never leave a child unattended at a practice or game.
- Good nutrition is important for children. Please re-iterate the importance of hydration to your players and parents for games and practices.

9.2 UMPIRE SAFETY RESPONSIBILITY

- All umpires are provided copies of the Little League Rulebook. Most Little League rules have some basis in safety. Umpires are responsible to make sure that rules are followed.
- Walk playing field, inspecting for hazards, prior to game. Notify the field manager(s) of any issues.
- Check equipment from each team prior to game. Hazardous equipment shall not be used and given to the Equipment Manager for disposal.
- No games or practices are to be held when weather or field conditions are poor, particularly when lighting is inadequate.
- Batters must wear Little League approved protective helmets during batting practice and games while batting and when on base.
- Head first slides are not permitted except when a runner is returning to a base.

9.3 CONCESSION STAND SAFETY

Safety guidelines and procedures shall be posted within the Concession Stand. The Concession stand manager and/or VP in charge of the concession stand shall be trained on the safety procedures. 12 steps to Concession Stand safety are found here: http://www.littleleague.org/Assets/forms_pubs/asap/Concession_safety.pdf

9.4 CHILD ABUSE/NEGLECT

Any suspicion of child abuse/neglect shall be immediately: Reported to the League President, and/or; Reported to a League Officer.

Upon any/all reports of child abuse/neglect, all League Officers shall comply with Little League Rules & Regulations – Regulation I (C) 9. Eastdale Little League volunteers shall not investigate suspected abuse/neglect cases independently.

9.5 GOOD SAMARITAN LAW

The “Good Samaritan Law” gives protection to people who provide emergency care to an ill or injured person(s). This legal immunity protects you, as a rescuer, from any litigation and being held responsible for the victim’s injury. When citizens respond to an emergency and act as a reasonable and prudent person would under the same conditions, this immunity will prevail.

9.6 WEATHER

Eastdale Little League shall be responsible for determining when games are cancelled Managers/coaches should listen to current weather forecasts the day of the game and be alert to changing weather conditions. If inclement weather is forecasted, it is

recommended that prior to starting the game, an adult shall be appointed to monitor the weather conditions as they appear in the horizon.

All Board Members and Managers are encouraged to download the Little League Int. weather app for smart phones, Weather Bug and utilize its functions to determine the direction the storm/weather is moving and the distance of the lightening. It is the responsibility of the Board Member of the Day to make the final decision on continuing play.

9.6.1 *Rain*

If it begins to rain:

- Evaluate the strength of the rain.
- Determine the direction the storm is moving.
- Periodically evaluate the condition of the playing field.
- Stop play if conditions become unsafe. Managers are to consult with the umpire. The umpire shall have final decision on acceptable playing condition(s).
- If the umpire and managers decide to postpone, wait 30 minutes from this point before making a decision to cancel the game.

9.6.2 *Lightning*

When lightning is observed or thunder is audible, all outdoor activities will be suspended for at least 30 minutes.

In addition, if lightning is detected within a 8 mile radius, all outdoor activities will be suspended for at least 30 minutes. If during the 30 minute window additional lightning is detected within 8 miles, the 30 minute wait time shall restart.

- All players, coaches and managers will return to their vehicles or seek appropriate shelter for this period of time.
- If a severe thunderstorm warning is issued, all field activities will cease and everyone directed to return home.
- Managers and Coaches should assure that all players are with adults, and off the fields. If caught outside at this time, seek shelter immediately in a car, or a low-lying area EDLL Club house shall be made available as shelter
- Stay away from metal including fencing and bleachers and do not hold metal bats.